INDEPENDENT SCHOOL DISTRICT #318
820 NW First Avenue
Grand Rapids, MN 55744
Administrative Services Fax: (218) 327-5702

Superintendent’s Office: 327-5704
Superintendent: Sean Martinson  x45704
Confidential Assistant: Julie Rasmussen  x45704

Assistant Superintendent: 327-5706
Asst. Supt: Rochelle VanDenHeuvel  x45732
Secretary: Missy Bildeaux  x45706

Business Office: 327-5703
Fax: 327-5865
Business Manager: Ben Hawkins  x45775
Secretary: Kim Hanna  x41003
Accounts Payable Secretary: Carol Roskoski  x41015
Accountant: Linda Mortenson  x41017

Central Student Enrollment: 327-5707
Secretary: Emily Hermel  x45707

Communications: 327-5716
Coordinator: Jessica Setness  x45716

Community Education: 327-5730
Fax: 327-5702
Community Ed Director: Melanie DeBay  x45725
Secretary: Holly Henriksen  x45730
Community Ed Programmer: Brooke Staskivige  x45799
Graphic Designer: Amber Powers  x45753
Family Engagement Coor: Robyn Gunnerson  x41019
Project Read Coordinator: Denise Rodgers  x45709
Boys & Girls Club:  x41045
Youth Programmer: Marie Gibbons  x41340
Safe Routes to School Coor: Megan Severson  x41045

Curriculum Support
American Indian Services: OPEN x41039
ELL Teacher: Tatiana Hardt  x41046
Literacy Coach: Sigri Dorholt  x41023
Math Coach: Angela Ogilvie  x45821
Title I Coach: Mary Helen Haarklau  x41025
District Assessment Coor: Heidi Clairmont x41544

Human Resources: 327-5708
Director: Kasie VanQuekelberg  x45708
Secretary: Holly Christenson  x45722

Payroll/Benefits: 327-5790
Director: Jenny Lund  x45806
Payroll Secretary: Jennifer Wilhelm  x45790

Special Services: 327-5705
Fax: 327-5742
Director: Anna Lloyd  x45817
Asst Director/Principal: Ken Decoster  x45816
Secretary: Wendi Kruse  x41005
Third Party Billing: Amy Bean 327-5825  x45825
Spec Ed Coordinator B-7: Tracy Hutchinson (ECSE) 327-5578
Spec Ed Coordinator 7-14: Amy Luke (RJEMS & SW)  x42032
Spec Ed Coordinator 14-21: Nancy Koenig (GRHS)  x41439

Student Information Services: 327-5824
S.I. Coordinator: Lyn Rajala  x45824

AESOP & VeriTime Sub Calling:
1-800-942-3767
Secretary: Holly Christenson 327-5722  x45722

Technology Department: 327-5724
Fax: 327-5721
Director: Rochelle VanDenHeuvel  x45732
Asst. Director: Bill Schaefer  x45729
Secretary: Nancy Mann  x45724
Tech Integration Coach: Nichole Arbour  x41112
  Technician: Rob Eide
  Technician: Dennis Gibbons
  Technician: Chris Larson
  Technician: Randy Longmore
  Technician: Greg Bullock