

**District Staff Development**  
**Tuesday, April 4, 2006**  
**Administrative Services Boardroom**  
**4:00 p.m.**

**Members Present:** Janey Hill, Shelley Schramm, Kathy Selmsler, Brenda Gibeau, Steve Wright, Eric Northard, Rod Eidelbes, Connie Daigle, Tim Larson, Connie Kotonias, Ann Carlson, Sue Mattson. Jim Smokrovich, Harvey Heitala, Lori Clifton

**I. Call to Order**

Rod Eidelbes called the meeting to order at 4:40 p.m..

**II. Additions or Corrections to the Agenda**

There are no additions or corrections to the agenda.

**III. Additions or Corrections to the January 12, 2006 Minutes**

Janey Hill motioned to accept minutes, supported by Tim Larson. Motion carried.

**IV. Committee Reports**

**A. Program**

We will not have a program for this meeting or the one in May.

**B. Budget**

Up to date budgets were distributed. Buildings are doing well. Early Childhood and the ALC have deficits, they need to check their budgets to ensure that everything has been coded correctly. In the District Wide budget there are deficits in line items for Shared Decisions, Q-Comp and Curriculum Meetings. Sue will look into these line items to see if anything had been incorrectly coded. The Best Practices line item has funds yet. The IB/AP Training line has funds left. Jim Smokrovich stated that 3 to 4 people will be attending summer training. At this time he does not have a breakdown of costs. If you have any questions regarding the budget contact Lori Larson.

We will have a preliminary budget for 2006-2007 available for the May meeting. We are anticipating the same amount of staff development dollars for next year. There have not been cuts in the staff development budget. Building dollars change yearly as they are distributed by FTE's. Carry over from the previous year stays with the building.

**C. Mentor**

No report at this time.

**D. Policy**

No report at this time.

**V. Old Business**

**A. NCLB**

Testing will begin the week we return from break and continue through the beginning of May. The GRHS will pilot the science test this year. This test will be on-line. All MCA II testing is expected to be on-line by the year 2008.

**B. Shared Decisions Update**

There will be a full day meeting on May 2<sup>nd</sup> for site teams to work on their building improvement plans. The teams are being asked to bring their staff development plans to the meeting. The meeting will take place at Wendigo.

**C. Professional Development Opportunities**

There was a question on recertification regarding the behavioral requirement. Staff is not sure what workshops or in-services fit this category. This was not covered in our multi-district in-service day. This will be looked into for next year. Josh Robinson may be able to provide the information for this requirement.

The next recertification meeting will be held on May 17<sup>th</sup>. The recertification committee will only deal with information for staff that need to re-licensure within the next few years. If you have sent in information and do not need to re-license until 2009 or later, your paperwork is safe and will be dealt with when the committee is able. Nancy Grose and Connie Diagle are at the end of their terms for this committee. If anyone is interested in taking their place, please contact Len Rothberger, Connie or Nancy.

**VI. New Business**

**A. Best Practice Requests**

Jim Smikrovich made a request of \$385.20 for a group of teachers and administrators to meet and put together a new teacher evaluation form. The old form is generic and does not give much information to the teacher. Brenda Gibeau motioned to approve the Best Practice Grant, supported by Steve Wright. Motion carried.

The committee discussed the fact that there were not any elementary teachers in this group. Jim stated that an e-mail went out to the elementary schools and there was no response. Jim will contact the elementary principals in an attempt to get elementary teachers involved in the process. Tim Larson moved to amend the Best Practice Grant to include sub costs for up to four elementary teachers, supported by Eric Northard. Motion carried.

**B. March 10, 2006 Multi-district staff development day**

The comments on the multi-district day were positive. Sue shared the evaluation information. There was over-whelming support for David Walsh. There was a last minute cancellation of a speaker for the mental health workshop. Thank you to those who stepped in to take over. A comment was made to one of the committee members from a sub. The sub was concerned because she did not get information about the day. If subs want the information they need to provide the district with their e-mail address. Sue was also concerned about the amount of time Jenny spent with subs signing up and changing sessions. The committee needs to look at ways to make the substitute enrollment more efficient.

**C. Fall 2006 In-service**

There is a multi-district meeting on April 5<sup>th</sup> after school to discuss the fall in-service. At this time, the presenter and location have not been finalized. The multi-district meeting will be in the afternoon on August 30<sup>th</sup>. If anyone is interested in being on the multi-district planning committee, they meet once a month in the Administration Building after school.

**D. Building Reports for 2005-2006 and Building Plans for 2006-2007**

There are new reporting forms this year. Reports can now be submitted on-line. Our committee will report on paper this year and one person will use the on-line reporting system.

Rod passed out the new forms. Use the *Staff Development Goal* page for your 2006-2007 plan/goals. Each goal needs a new page.

The *Site Strategy/Evaluation* page is for the 2005-2006 building report (what you did this year). Each goal needs a new page.

Bring two paper copies to the May meeting to turn in. Each building may bring paper copies or overheads to share with the committee. Do not forget to bring building financial reports.

Any questions regarding the forms, contact Sue.

**E. Chair & Co-Chair for 2006-2007**

Rod Eidelbes will chair for one last year and Ann Carlson will continue as co-chair.

**VII. Closure**

**A. Motion to Adjourn**

Steve Wright moved to adjourn the meeting, supported by Tim Larson. Motion carried.

**B. Next Meeting**

The next meeting will be on **Thursday, May 11, 2006 at 8:00 a.m.** in the **Administrative Services Boardroom**. This is an all day meeting to review the 2006-2007 budget and building plans.

Respectfully submitted,  
Ann Carlson