

Independent School District 318
Together, teaching and learning for life . . . to achieve excellence
Strategic Aims: Highest Student Achievement, Safe Environment,
Effective and Efficient Systems, Partnerships

District Shared Decision Council Minutes of October 8, 2007

Present: Kathy Selmsler, Charlene DeLawyer, Jenny Benes, Bonnie Johnson, Susan Marking, Diane Klenotich, Kami Daley, Randy Erickson, Nate Lyons, Angie Anderson, Harvey Hietala.

The meeting was called to order at 3:30 p.m. by Charlene DeLawyer.

Membership: Kami Daley, Southwest representative, and Diane Klenotich, Murphy representative, were welcomed to the council.

Approval of minutes: The Administrators' Literacy training paragraph was reworded. Teacher input is requested on the three-year literacy plan. Kathleen Selmsler moved, seconded by Susan Marking, to approve the revised minutes of September 8, 2007. Motion carried.

Additions to the Agenda: Four Blocks training date.

October 25 Release Day Plans: Elementary sites are working toward similar goals; principals have submitted a common plan for four sites. Several curriculum meetings are taking place during the early release afternoon; this will not happen for future inservices so sites can work on their building plans with full staff. The need for specialists to feel part of a site goal was discussed. Data drives what needs to be accomplished. Elementary sites expressed a need to understand and have the process clarified. An inservice for new members, chairs and administrators was deemed needed to get sites to run similarly. Several sites shared updated early release day plans that included baseline data and more specific building goals. Bigfork has not submitted a plan yet; they are seeking clarification on the purpose.

October 24 Data Retreat: Sites should bring Measures of Academic Progress (MAP) and Minnesota Comprehensive Assessment (MCA) II data to the inservice so results can be analyzed.

Four Blocks Training: Marsha Spears' inservice will be held during the week of June 23, 2008. This is also the same week as Dr. Stephen Schroeder-Davis' differentiated instruction course.

Building Reports/Celebrations:

Forest Lake reviewed their goal progress; site goals will be presented to all staff. *Accelerated Reader* has become a focus. Data has been analyzed by grades; a form will be developed that would contain each student's individual data. A parent volunteer has been organizing leveled readers. *Math Facts in a Flash* technology is being used. Robert J Elkington Middle School: MAP and Jerry Johns assessments are being administered. A secret pal program has been implemented to address staff morale. After school Commons usage has become a concern as students are unsupervised. A pass system is being considered.

Bigfork: Learning communities have been established to work on goals. An internal coach is needed at Bigfork to help with the AmeriCore program.

Area Learning Center: Group enrollment was utilized this year and went very well. Programs are now in place and science credits are being earned. Computer access has greatly increased. Eleven students are enrolled in the 10th grade program. Safety meetings have been held on various drill and lockdown procedures. There is no public announcement system at the college. It was suggested a fire alarm setting could be utilized to alert people.

Murphy: Discussions have been held on early release day plans, *My Skills Tutor* training, playground safety and PTC meetings. Social skills programming will be implemented.

Southwest: Staff meetings are held every Wednesday. Space and bathrooms are concerns. Portables have also been discussed. Assessments are occurring in grades K and 1.

Grand Rapids High School: Goal committees have not met. Cell phone policy was reviewed and changes implemented; phones can be used during passing times and lunch. October 25 early release day plan was developed. MAP and Jerry Johns assessments have been administered. Ninth grade transition program is going; teachers are posting grades more often to assist teacher mentors. Individual teacher staff development allocation was increased; dollars were allocated for each goal team also. Adequate Yearly Progress (AYP) results were also reviewed.

Cohasset: Goals were reviewed and sent to all staff via email. Responsibilities for each goal were divided up between members. Goal progress will be reviewed at each meeting and included with site minutes. Data review will be a major focus for the early release day.

School Board: Harvey Hietala expressed his pleasure at reading the Herald Review article focusing on our new teachers and the mentor/mentee training held in August. The ten-year, \$1.3 million operating levy referendum is a prime focus of the Board due to the desperate need to maintain programming.

District Staff Development Representative: Dale Christy will be invited to attend future meetings to establish a link between District Staff Development and District Shared Decisions Council.

Next Meeting: Our next meeting will be **Monday, November 12, at 8:00 a.m., in Administrative Services Room 135.**

There being no further business, the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Jenifer Benes